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Colorado Springs, CO 80903
(719) 955-5485

May 22, 2019

**Board of Directors
Colorado Springs
Urban Renewal Authority
30 S. Nevada Avenue, Suite 600
Colorado Springs, CO 80903**

RE: Urban Renewal Authority - Costs Certification - Engagement Letter

Dear Board of Directors:

I am pleased to submit this proposal for review of the reimbursable costs for public improvements for the Colorado Springs Urban Renewal Authority. This proposal has been prepared based upon the following assumptions;

- All relevant documents will be provided for the review to prepare an cost certification for the reimbursable public improvements, including but not limited to; District Service Plan, Construction Drawings, Invoices, Payment stubs, Qualified and Unqualified bids, City of Colorado Springs entitlement documents, etc...
- The items mentioned above will be organized and certified by an accountant representing the project.
- The CSURA eligible reimbursable improvements will be inspected to ensure the contracted work is completed, and costs are reasonable and ordinary to costs in the Colorado Springs area.

LIST OF SERVICES

I. ENGINEERING CERTIFICATION

1. Costs Certification Letter \$1,500 - \$2,500

TOTAL CONTRACT AMOUNT \$1,500 - \$2,500

To be determined based upon scope and size of project to be reviewed. The total contract amount will be determined after receipt of the scope of the project and/or the relevant documents for the project.

ITEMS SUPPLIED BY CLIENT:

- Signed Proposal.
- All documents required for review of reimbursable costs

Respectfully submitted,

Virgil A. Sanchez

Virgil A. Sanchez, P.E.
M&S Civil Consultants, Inc.

ACCEPTED BY:

Date